

STEEPLE ASHTON PARISH COUNCIL(SAPC)
 Minutes of the Planning Only the Parish Council meeting
 held in the village hall on 3rd June 2019 starting 7.30pm.

Present: Chairman Mrs. F. Buffery-King (FBK), Vice Chairman Mrs L. Beaven (LB) and Cllrs. Mrs J. Willis (JW), Mrs. P. Boardman (PAB) and Mr. D. Price (DP) and the Clerk Mr. L. Karas (LK). Cllr. Mr. J. Cottle (JC) arrived a few minutes after the start of the meeting. Initially, there were 2 members of the public present.

19.073	Apologies for Absence. SAPC noted apologies for absence from Cllrs. Birch (PIB), Jones (MJ) and Quartley (CQ).
19.074	Temporary adjournment for an Open Forum. The Chairman advised the two members of the audience present that she would take question/answers from them at the appropriate point in the Agenda.
19.075	Declarations of Interest. SAPC noted declarations of interest from The Chairman Cllr. Buffery-King and Vice-Chairman Cllr. Beaven relating to 19.077(b).
19.076	Approval of Minutes. SAPC reviewed the Minutes of the Parish Council held on 20 th May 2019 and resolved that they were a true and accurate record of that meeting, and the Chairman agreed to sign them later, and hand them to the Clerk (as they were 15 pages long).
19.077	<p>Planning (as at 28/05/19)</p> <p><u>New Applications – SAPC to assess the following:</u></p> <p>a) 19/04838/LBC & 19/04447/FUL – The Longs Arms. Extension to public house and alteration works to form letting bedrooms. Response by 28th June2019. Following some discussion between Councillors and the founder of Coach House Inns, Mr Harry Lewis, SAPC resolved that it would support this application with a special comment that suitable access should be provided for disabled and perambulator access, probably via the new rear entrance. This was supported by Mr. Lewis. LK</p> <p>b) 19/02158/FUL -1 St Marys Steeple Ashton. Proposed new dwelling (bungalow) with revised plans. Response by 6th June2019. Following some discussion of the new plans, Councillors were concerned about the proposed increased height and that the reasons offered for the amended plans by the Planning officer were not justified and should be challenged, although Councillors agreed that the proposed changes to the street scene related to the front windows and porch were acceptable. SAPC resolved that it would not support this revised application with the following comments: (i) Had the Planning Office realised that the surrounding ground was already raised by some 4 to 5 feet when she had suggested the additional height, (ii) Previous infills around the village had imposed height restrictions made on them, and the Parish Council should apply this same consistency across all applications and (iii) SAPC wished to challenge the application should the Planning Officer decide it should be approved. LK</p> <p><u>Awaiting Decision – SAPC noted the following:</u></p> <p>c) 19/02719/OUT - Steeple Ashton Kennels and Cattery Edington Road. Outline planning application for the demolition of existing buildings/structures, and residential development (Class C3) of up to 9 no. dwellings; with associated car parking, turning, landscaping, private amenity space, access arrangements, and provision of footway - External access not reserved. (Re-submission of Application No. 18/07416/OUT). Decision by 25th July2019.</p>

Signed by Chairman:

Dated:1st July 2019

	<p>d) 19/02418/FUL - New House Farm 3 Ashton Common. Proposed new agricultural building for hay, straw, farm machinery and livestock. Still showing as Decision by 3rd May2019.</p> <p><u>Decisions - SAPC noted the following:</u></p> <p>None to note.</p>
19.078	<p>Recent Applications. The Clerk advised that two new applications had arrived since 28th May 2019 and needed to be considered:</p> <p>(a) 19/05202/TPO – Church House, Vicarage Lane. Response by 22nd June2019. Reduction of Yew hedge: which consists of 3 Yew and 6 Holly trees. Over the years this has grown to unmanageable proportions. Propose reducing to reasonable dimensions. Following a short discussion, SAPC <u>resolved</u> to support this application with no comments. LK</p> <p>(b) 19/03976/FUL – 8A Dark Lane South. Response by 28th June 2019. Single Storey extension. Following a short discussion, SAPC <u>resolved</u> to support this application with no comments. LK</p>
19.079	<p>Urgent Clerk’s Report. SAPC noted the following:</p> <p>a) Support for the Village Shop. The Clerk advised he had initiated a donation of £720 as agreed by SAPC at the last meeting</p> <p>b) External Audit. The Clerk reported that he has dispatched all the necessary information to the government’s External Auditors PKF Littlejohn.</p> <p>c) Annual Insurance Renewal. The Clerk reported that he has reviewed the insurance details with Cllr. Beaven and submitted minor corrections back to Community First, but as yet, the administrator responsible had not responded as she was on Annual Leave.</p> <p>d) Sandpits Lane entrance to St. Marys Playing Field. The Clerk reported that a villager emailed him to advise that this entrance was overgrown. Cllr. Jones will advise the Parish Steward and the Clerk has submitted it on MyWiltshire.</p>
19.080	<p>Urgent Councillors’ Reports</p> <p>a) Health & Safety Checks on Acreshort Park. SAPC to review who should be responsible for this as Cllr Price is unable to take on the activity. Following a short discussion, SAPC <u>resolved</u> that:</p> <ul style="list-style-type: none"> i. The Clerk should ask Dave Pittams, the contractor who carries out the Safety audits on St. Marys and Newleaze, what his charges would be for including Acreshort Park equipment. LK ii. Cllr. Willis should be the Councillor responsible for the Play Equipment H&S Audits with Cllr. Price helping as part-time and the Clerk to update the appropriate register of responsibilities. JW/DP/LK <p>b) Damaged Kick Wall on St. Marys playing field. Having now received various reports, SAPC discussed the actions to be taken and <u>resolved</u> that:</p> <ul style="list-style-type: none"> i. It would make sense to repair it, ii. The Chairman to speak to Mark Arnold who built the wall and seek advice as to what he could do to repair it FBK iii. Cllr. Price to remove the tape from around the wall as it is not considered unsafe DP iv. Publicise the decision that has been taken on the web site and Facebook LK/PIB <p>c) Removal of Grass from ACP and St. Marys. Having now received various reports on mulching and non-mulching, SAPC discussed the actions to be taken and <u>resolved</u> that:</p> <ul style="list-style-type: none"> i. The Chairman to discuss the various options with the contractor Dave Pittams FBK ii. Cllr. Cottle to carry out a Summer trial to take all the cuttings from Dave pittams and dispose of them on his farm composting area JC

	<p>iii. Cllr. Beaven to discuss with Keevil how they handle the disposal of cuttings from their Community Shed regarding their ride-on mower and advise SAPC accordingly. LB</p> <p>d) Electric Point Arrangements for Model Railway Refrigerator. Cllr. Price reported that he had discussed an independent power feed with the Model Railway Chairman and had asked Cllr. Beaven to obtain a quotation for the work. Cllr. Beaven reported that the work could be carried out for no more than £70 by end July so SAPC resolved that the work should go ahead at the earliest opportunity. LB</p> <p>e) Any Other Urgent Reports. Cllrs, raised the following urgent reports:</p> <p>i. Clanging gate at Newleaze Play Area. Cllr. Willis reported that she had acquired the rubber stop for a clanging gate on the Newleaze play area entrance and would resolve it and the broken sign in the next two or three days. JW</p> <p>ii. Dogs on Acreshort Park. The Chairman commented that on Acreshort Park she had witnessed some dogs with their owners, but the signs do say quite clearly that no dogs are allowed as it is a children's play area. SAPC resolved not to take any further action at this time.</p> <p>iii. Parking on the corner near Ashton House. Cllr. Boardman commented that some car/s often park on the corner near Ashton House making it very difficult and somewhat dangerous when cars are moving in both directions. SAPC resolved not to take any further action at this time.</p> <p>iv.</p>
19.081	<p>Next Parish Council Meetings. SAPC noted the dates of the next meetings: Monday 1st July 2019 Full Meeting at 7.30pm. Monday 5th August 2019 Planning Only meeting at 7.30pm.</p>
19.082	<p>Closure. The Chairman closed the meeting at approx. 08:40pm.</p>
	<p>Members are reminded that the Council has a general duty to consider the above matters in the exercise of any of its functions: Equal Opportunities (gender, race, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.</p>